**DATE: Wednesday 26 March, 2025**

**TIME: 19:00 hrs**

**LOCATION: West Tanfield Memorial Hall**

**PRESENT:** Councillors Peter Hull (Vice-Chair), Judi Horner, Anthony Mainprize and Mark Hilton.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** North Yorkshire Council Councillor David Webster and Mr C Bourne-Arton.

1. **WELCOME FROM THE VICE CHAIRMAN OF THE PARISH COUNCIL**

 Councillor Hull welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

Parish Councillor Mark Hilton declared an interest in item 12.1. Cllr Hilton left the room while this item was discussed.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from Janine Ledger and Amanda Madden from North Yorkshire Council.

1. **MINUTES OF PREVIOUS MEETINGS –** The minutes of the meetings held on 8 and 30 January, 2025, were approved

 and signed by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
	1. Community Infrastructure Levy (CIL) – No new applications received into the Parish Council.
2. **RESIGNATION OF PARISH COUNCILLOR –** Councillor David Dumbleton’s letter of resignation from the Parish Council was received and has been reported to North Yorkshire Council. This leaves a vacancy on the Parish Council. The Chairman asked that it be noted in the minutes, that we were all sad to see David’s resignation and were very grateful for all the work David had given to the Parish since his appointment, as a Parish Councillor.
3. **ELECTION OF CHAIR-** It was resolved that Councillor Mark Hilton be elected as Chairman for the months until the

 Annual Parish Council Meeting in May, 2025. His Declaration of Acceptance of Office was duly received.

1. **DONATION TOWARDS THE PARISH VE DAY 80th CELEBRATIONS** – The Parish Council have been asked

 to consider donating towards the VE Day 80th Celebrations taking place in the Parish. The donation would cover the

 cost of insurance for the events/printing/bunting and chair hire. The Parish Council have suggested an application

 could be made to the CIL funds and brought to the April Parish Council Meeting, for a grant in the region of £300. The

 application must have receipts to cover the funding.

1. **RURAL HOUSING NEEDS SURVEY - NORTH YORKSHIRE RURAL HOUSING ENABLERS (RHE)** - survey to ascertain affordable housing needs in the Parish. Unfortunately, the North Yorkshire Rural Housing Enabler Officers sent apologies to the meeting a few days before. The Parish Councillors after seeing the draft letter and survey for the housing needs had some questions/comments that needed to be put to the Officers.

There is a mixed message on the letter stating all the information provided on the form will remain strictly confidential and will only be seen by the Rural Housing Enabler, then there is a sentence at the bottom stating a report of the findings will be made available. The survey also gives out a mixed message stating “This survey is confidential to the Rural Housing Enabler and North Yorkshire Council. Then the survey goes on to state an anonymised summery of the survey responses maybe made available in the public domain. This needs to be consistent.

The survey states WANT a number of times, “Want to return to East/West Tanfield” There is a difference between want and need. “I want to return to the Parish” “Why do you need to move now” “ what is the minimum number of bedrooms that meets the needs of your household” “ “If parents want a home for themselves, they should complete one form and if adult children want their own home, they should complete a form for each……” This again needs to be addressed and the same wording used throughout the documents. The Parish Clerk to write to the Housing Enabling Officers.

1. **FINANCIALS**
	1. The Parish Council approved the bank balance as at 28 February, 2025.

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| --- |
| **Bank Balances as at 28/02/25** |
| NatWest Current a/c - \*\*\*\*4884 |  | £1390.97 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | £13201.29 |
| **TOTAL** | **£14,592.26** |
|  |  |
| **Payments to be approved and recorded:**  |
| *Payee* | *Details* |  |
| Stainton Construction Ltd | Grass Verge Cut Back | £72.00 |
| Stainton Construction Ltd | Grass Cutting Contract Nine Jan | £384.00 |
| West Tanfield Memorial Hall | Hire of Hall | £88.00 |
| HMRC | PAYE Dec | £45.00 |
| AECarter | Clerks Expenses Dec | £60.80 |
| AECarter | Clerks Wages Dec | £179.78 |
| AECarter | Clerks Expenses Jan | £67.20 |
| West Tanfield Memorial Hall | Hire of Hall | £16.00 |
| AECarter | Clerks Wages Jan | £253.15 |
| North Yorkshire Council  | Grass Cutting Donation  | £140.87 |
| Stainton Construction Ltd | Grass Cutting Contract Twelve | £384.00 |
| Stainton Construction Ltd | Grass Cutting Contract Ten/Eleven  | £768.00 |
| AECarter | Clerk Expenses Feb | £60.80 |
| AECarter | Clerk Wages Feb | £213.20 |
| HMRC | PAYE Feb | £53.20 |
| Yorkshire Accounts Ripon | Wages and PAYE | £144.00 |
| Stuff for Offices | Ink Cartridges | £61.00 |
| DTMS | Parish Caretaker | £448.80 |
| HMRC | PAYE Jan | £63.20 |
| **TOTAL** |  | **£3,503.00** |
|  |  |  |
| **Receipts to be recorded:**  |  |  |
| *Received From* | *Details* |  |
| HMRC | VAT Refund | £675.84 |
| North Yorkshire Council  | Grass Cutting Donation  | £140.87 |
| **TOTAL** |  | **£816.71** |

* 1. No payments made or monies received prior to or at this meeting.
1. **PLANNING AND DEVELOPMENT**
	1. To consider the following application and agree responses to the consultations being carried out by the planning authority:

Application for Listed Building consent for removal of existing ground floor solid wall, application no ZB25/00481/LBC – Camp House Farm, Nosterfield. It was agreed the Parish Council would submit the following comments to North Yorkshire

Council. Tanfield Parish Council have no objections with the listed building application; however, the Parish Council have not had sight of the English Heritage report/comments, which the Parish Council would normally follow. The Parish Council would like to state if in the processes of installing the RSJ damage is caused to the building then it needs to be returned to its original state.

* 1. The following updates and decisions on applications, appeals and enforcement investigations received since the last meeting:

Application for a change of use of 1.6 acres of agricultural land to dog walking area – Application no ZB24/00776/FUL – Land at High Haw Leas Farm, West Tanfield was granted.

1. **CORRESPONDENCE – The** Clerk reported on items received, as previously circulated to the Chair and Councillors,

 correspondence received in February and early March, 2025. This included The White Rose Bulletin and Training and

 discussions forums from Yorkshire Local Council Associations, the Deputy Mayor newsletter, and Northern Power

 Grid’s details regarding a webinar.

1. **NEXT MEETING**

To be held on Wednesday 30 April, 2025 Ordinary Parish Council Meeting, the meeting will commence at 7 pm and be held

 at the Village Hall, West Tanfield.

1. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

 Thornborough Village sign

Meeting closed at 19:45 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**